



Annual Report

Chapter: _____

Individual Completing Report: _____
Name Title

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Name Title

Chapter/Alumni Advisor: _____

Faculty Advisor: _____

I MEMBERSHIP

(ATTACH A MEMBERSHIP LIST including full name, address, phone number, email and office held)

1. Number of actives: _____
2. Number of new members: _____
3. Number of inactive members enrolled at Rutgers: _____

II CHAPTER OPERATIONS

1. How often are chapter meetings held: _____
2. How often does your executive board meet: _____
3. How often do your officers meet with the chapter advisor: _____
4. How many times have you contacted your national headquarters this semester: _____
N/A: _____
5. Chapter elections will be held on: _____

III FINANCES

1. Accounts receivables are: _____
2. Accounts payable are: _____
3. Chapter housing contracts are signed by each member:
Yes: _____ No: _____ N/A: _____
4. Are promissory notes signed by non residential members:
Yes: _____ No: _____

IV Did the chapter have a consultant or regional director visit the chapter during the fall or spring semester?

Yes: _____ No: _____ If yes, attach a copy of the field representative's report. Please indicate how the chapter responded to his/her recommendations?

V **CHAPTER PROGRAMMING**
(Please list all activities held in the following areas, you may use additional sheets)

Alumni Relations: (i.e., newsletters, homecoming, etc., attach samples)

Educational Programs: (i.e., leadership seminars, sexual assault workshops, etc.)

Social Activities: (dances, trips, formals)

Scholarship: (i.e., incentives, programs)

Philanthropic Projects: (list project, amount raised and charity)

Membership Recruitment: (comment on the effectiveness of your program)

Community Service Projects: (i.e., blood drive, soup kitchen, etc.)

Campus Relations: (i.e., intramurals, interchapter activities, faculty staff interaction co-sponsorship of on-campus events)

University Relations: (cite any instances of a discipline nature either by individual member or the chapter as a whole)

Chapter Advisor's Name

Advisor's Signature/ Date

President's Name

Presidents' Signature/ Date